

Employer Group CPR Training Planning Guide

A practical checklist for organizing hands-on training at your workplace, school, or organization.

1. Confirm your course requirements

CPR, AED & First Aid is designed for workplace and non-clinical teams. BLS is healthcare provider-level training. Ask your employer which course and certification your participants need before requesting training.

2. Count your participants

Estimate attendance and note whether training needs to cover separate shifts, locations, or sessions. Share the actual group size so your quote reflects your team.

3. Share your location and schedule

Provide the training address, five-digit ZIP code, preferred dates, and accessibility needs. Nationwide service includes Alaska, Hawaii, and Puerto Rico; the team confirms scheduling and travel logistics for your address.

4. Prepare the training space

Identify a room with space for participants to gather and practice CPR. Share the room layout, access details, and space limitations. Confirm the setup needed with the training team before the session.

5. Review your quote

Check the course, group size, per-person price, any travel fee, and total. A requested date is not a confirmed booking; coordinate the training date with the team.

Your planning notes

Course / certification required: _____

Participants / shifts: _____

Training address / ZIP: _____

Preferred dates: _____

Room layout / accessibility: _____

Request your group quote: onsitecprtraining.com/quote

Call: 1-800-477-6193